

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD
AUGUST 24, 2020

A special meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Monday, the 24th day of August, 2020, at 6:00 P.M., via teleconference.

ATTENDANCE

Directors in Attendance Were:

Tim Zingler, President/Chairman
Cory Kritzmire, Secretary
Frank Davis, Director

Directors Absent, but Excused Were:

Maria Mitchell, Treasurer

Also in Attendance Were:

Chief Kristy Olme; North-West Fire Protection District
Kammy Tinney and Jacquelyn Grossnickle; Pinnacle Consulting Group, Inc.

Chairman Zingler called the meeting to order at 6:02 P.M.

Chairman Zingler declared that a quorum of the Board was present, with three of four members in attendance. Following review and discussion, upon motion duly made by Director Davis, seconded by Director Kritzmire and, upon vote, unanimously carried, the absence of Director Mitchell was excused. Ms. Tinney noted that newly appointed Director Streeter has not yet taken his oath of office to fill the vacancy on the Board.

ADMINISTRATIVE MATTERS Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Davis and, upon vote,

unanimously carried, the agenda was approved, as presented.

Disclosure of Potential Conflicts of Interest: Chairman Zingler inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no potential conflicts to disclose by Board members present.

Community Comments: There were no Community Comments.

Directors' Items: There were no Directors' Items.

DEPARTMENT/
PERSONNEL
MATTERS

Expenditure Requests: Chief Olme reviewed with the Board information regarding an available Rosenbauer MN EXT Timberwolf structural engine and reiterated the District's need to purchase a new structural engine due to mechanical and safety concerns affecting the current apparatus. Chief Olme reported that the District intends to retire two vehicles and possibly maintain at least one in a reserve status. Chief Olme reported that if approved, the Rosenbauer MN EXT Timberwolf apparatus could be delivered in October. Director Kritzmire inquired about the District's ability to enter into a lease-purchase agreement in 2020. Ms. Grossnickle reported that the District is able to enter into a lease-purchase agreement, with a re-allocation of funds originally budgeted for the purchase of a training facility. Ms. Grossnickle noted that the District will save \$11,264.64 in interest over the term of the lease-purchase if payments begin in 2020, versus deferring the first payment to 2021. Chief Olme reported that the apparatus is a new vehicle, not a demonstration model, and is equipped very similarly to the District's current engine. Chief Olme reported that legal counsel reviewed the purchase agreement with Max Fire and provided Chief Olme with a revised form of agreement that they ordinarily use for apparatus purchases with Rosenbauer.

Following review and discussion, upon motion duly made by Director Zingler, seconded by Director Davis and, upon vote, unanimously carried, the Board approved the purchase of the Rosenbauer MN EXT Timberwolf apparatus, and authorized entering into a

purchase agreement with Max Fire and a lease-purchase agreement with Tax-Exempt Leasing Corp.

LEGAL
MATTERS

There were no Legal Matters brought before the Board.

COMMUNITY
MATTERS

There were no Community Matters brought before the Board.

OTHER
BUSINESS

There was no Other Business to come before the Board.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Davis, seconded by Director Kritzmire and, upon vote, unanimously carried, the meeting was adjourned at 6:19 P.M.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE AUGUST 24, 2020 SPECIAL MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

Tim Zingler

Maria Mitchell

Cory Kritzmire

Frank Davis