

# RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF TRUSTEES OF THE  
NORTH-WEST FIRE PROTECTION DISTRICT  
VOLUNTEER FIREFIGHTER PENSION FUND HELD  
DECEMBER 4, 2019

A special meeting of the Board of Trustees of the North-West Fire Protection District Volunteer Firefighter Pension Fund (referred to hereafter as the "Board") was convened on Wednesday, the 4<sup>th</sup> day of December 2019, at 5:45 P.M., at North-West Fire Station No. 2, 21455 Highway 285, Fairplay, Colorado.

## ATTENDANCE

### Trustees in Attendance Were:

David Aceto, President/Chairman  
Maria Mitchell, Treasurer  
Tom Nourse, Secretary  
Kim McDonald, Trustee  
Kim Castellano, Trustee

### Trustees Absent, but Excused Were:

Tim Zingler, Trustee

### Also in Attendance Were:

Chief Kristy Olme; North-West Fire Protection District  
Kammy Tinney and Teresa Adler; Pinnacle Consulting  
Group, Inc. (via teleconference)  
Emily Powell, Esq.; Ireland, Stapleton, Pryor & Pascoe,  
P.C.  
Cory Kritzmire, Alma Resident and Kyle Gilmore,  
Fairplay Resident

Chairman Aceto called the meeting to order at 5:48 P.M.

Following discussion, upon motion duly made by Trustee Nourse, seconded by Trustee Mitchell and, upon vote, unanimously carried, the absence of Trustee Zingler was excused.

Chairman Aceto declared that a quorum of the Board is present, with five of seven members in attendance. There is one vacancy on the Board.

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### ADMINISTRATIVE MATTERS

Agenda: Chief Olme distributed for the Board's review and approval a proposed agenda for the special meeting. Following review and discussion, upon motion duly made by Trustee McDonald, seconded by Trustee Mitchell and, upon vote, unanimously carried, the agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the August 14, 2019 regular meeting. Following review and discussion, upon motion duly made by Trustee Aceto, seconded by Trustee Nourse and, upon vote, unanimously carried, the Board approved the minutes of the August 14, 2019 regular meeting, as presented.

Appointment of Officers: Ms. Tinney suggested that the Board consider appointing officers since the office of Vice President is vacant. Following review and discussion, upon motion duly made by Trustee Castellano, seconded by Trustee Mitchell and, upon vote, unanimously carried, the Board appointed Director Zingler to the office of Vice President, pending Trustee Zingler's acceptance of the appointment.

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### FINANCIAL MATTERS

Budget to Actual Report, and FPPA 3<sup>rd</sup> Quarter 2019 Allocation Report: Ms. Adler reviewed with the Board the Budget to Actual report for the period ending September 30, 2019, including the FPPA 3<sup>rd</sup> Quarter 2019 Allocation Report and draft 2020 Budget.

Following review and discussion, upon motion duly made by Trustee Castellano, seconded by Trustee Nourse and, upon vote, unanimously carried, the Board accepted the Budget to Actual report for the period ending September 30, 2019, including the FPPA 3<sup>rd</sup> Quarter 2019 Allocation Report.

Status of District Board Consideration of Increase to Benefit Amounts to Retirees and Beneficiaries: Ms. Adler reported that a 3% increase to the District's contribution to the Volunteer Pension Fund and a corresponding 3% increase to the volunteer retirement pension benefit amount is included with the District's 2020 draft budget for District Board consideration. Attorney Powell noted that the Volunteer Firefighter

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Pension Act requires that the Volunteer Pension Fund be actuarially sound in order to increase the benefit amount and discussed with the Board obtaining an actuarial report evaluating the increased benefit option. Ms. Adler noted that she was not aware of the requirement to obtain an actuarial report and has not experienced a challenge with increasing the benefit amount for other volunteer pension funds. Attorney Powell suggested that the Board can contact FPPA to discuss or can approve the increase and submit to FPPA and wait for a response. Director Nourse recommended that the Board approves and submits the request and waits for a response. This matter will be considered by the District's Board of Directors during discussion of the 2020 budget.

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### LEGAL MATTERS

There were no legal matters brought for consideration by the Board.

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### OTHER BUSINESS

There was no other business brought for consideration by the Board.

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### ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Trustee Nourse, seconded by Trustee McDonald and, upon vote, unanimously carried, the special meeting of the North-West Fire Protection District Volunteer Firefighter Pension Fund Board of Trustees was adjourned at 6:11 P.M.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE DECEMBER 4, 2019 SPECIAL MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT VOLUNTEER FIREFIGHTER PENSION FUND BOARD OF TRUSTEES, BY THE TRUSTEES SIGNING BELOW:

\_\_\_\_\_  
David Aceto

\_\_\_\_\_  
Maria Mitchell

\_\_\_\_\_  
Tom Nourse

\_\_\_\_\_  
Kim McDonald

\_\_\_\_\_  
Tim Zingler

\_\_\_\_\_  
Kim Castellano