

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD
July 12, 2023

A Regular meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 12th day of July 2023, at 6:00 P.M., at Fire Station No. 2, 21455 Highway 285, Fairplay, Colorado, and via Zoom video.

ATTENDANCE

Directors in Attendance Were:

Jeff Streeter, Vice President (via video conference)
Maria Mitchell, Treasurer
Cory Kritzmire, Secretary

Directors Absent and Excused:

Tim Zingler, President

Also, in Attendance Were:

Kristy Olme, Fire Chief; North-West Fire Protection District
Nik Varma (Captain), Anthony Lanata (Engineer), Max Klos (Firefighter), Franki DeBernardis (Firefighter); A-Shift; North-West Fire Protection District
Teresa Adler and Wendy McFarland; Pinnacle Consulting Group, Inc
Tiffany Skoglund; Pinnacle Consulting Group, Inc (via video conference)
Emily Powell, Esq.; Ireland Stapleton Pryor & Pascoe, PC (via video conference)
John Cutler; John Cutler & Associates (via video conference)

Chairman Streeter called the meeting to order at 6:06 P.M.

Upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the absence of Director Zingler was excused.

Chairman Streeter declared that a quorum of the Board was present, with three of four members in

attendance.

ADMINISTRATIVE MATTERS Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Streeter inquired whether there were any potential conflicts to disclose by Board members present, which have not already been adequately disclosed. Director Kritzmire stated that Almart, his company, will be donating the food for the pancake breakfast at Station No. 1. There were no other potential conflicts to disclose by Board members present.

Minutes: The Board reviewed the minutes of the June 14, 2023, regular Board meeting. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board approved the minutes of the June 14, 2023, regular Board meeting, as amended to list the Fire Leadership Challenge in October to the Chief's Report training section.

Public Comment: There was no members of the public present to make comment.

Directors' Items: There were no Director's Items to come before the Board.

DEPARTMENT MATTERS Chief's Report: Chief Olme reviewed with the Board the written report detailing June activity, noting there were a total of 56 calls in June: 0 Fires, 29 Medicals, 11 Vehicle Accidents (3 with injuries/1 Extrication) and 16 "Other" calls.

Operations/Personnel Matters: Chief Olme reported that the District's responses to short-term rentals account for 16% of its total responses for June, and there was a total of 350 calls for 2023 to date.

Vehicles/Equipment Status: Chief Olme reported the

4,000-gallon tender financing paperwork was sent in and she is waiting for the check to be sent to pick up the tender. Milan Horak went to Tennessee to pick up the donor truck for the engine and parts. He will begin the process of replacing the engine in the tender as time allows. The District is running the reserve engine for now. Chief Olme reported the District is still waiting to acquire the used pick-up truck purchased from West Metro Fire Protection District.

Station Nos. 1 and 2/Facilities: Chief Olme reported that it has been determined Station No. 1 does not have mold issues. What the District thought might have been mold was just wet insulation. The insulation has been removed and the area bleached, and part of the affected wall has been removed. There does not appear to be any structural issues, but there may be foundation issues. Chief Olme will be working on getting quotes for repairs.

Chief Olme reported that the upcoming pancake breakfast at Station No. 1 will be held during Alma's Festival in the Clouds. Given the issue with the removed insulation and portion of the wall, all food will be cooked at the other end of the bay away from the affected wall. Tables and chairs will also be set up on the other end of the bay as well as outside for the public.

Grant Funds: Chief Olme reported there has been no word on the AFG Grant. Chief Olme reported that the Colorado Direct Distribution Grant opens July 24th and the District will apply for single layer PPE. Chief Olme reported the District has applied to the SAFER Grant for three full-time firefighter positions.

HazMat: Chief Olme had nothing to report on Hazmat this month.

Fire Prevention/Public Education: Chief Olme reiterated that the District will host the pancake breakfast in Alma during the Festival in the Clouds on July 16th.

Training: Chief Olme noted that she and seven staff members attended the CPFF Conference on June 26-

June 27.

Wildland: Chief Olme reported that Engine 423 has been in California since June 6. This engine has had one full crew swap and is getting ready for the second crew swap. The District will be sending a third shift to California for the next rotation.

Chief Olme reported that \$246,000 in Wildland billing has already been submitted.

Chief Olme reported that Tender 41 went to Pagosa Springs on July 4th for a Wildland fire.

Chief Olme reported that she is hoping to get the older Type 6 truck out and using it to put the newer Type 6 in service for Wildland dispatching. Chief Olme would like to always have three pieces of equipment out on Wildland dispatch or available this year.

Inspections: Chief Olme noted that the Agreement for Fire Inspection Services has been completed with Charles Abbott Associates. She is hoping they will start doing inspections as soon as possible.

Upcoming Projects: Chief Olme did not report on any upcoming projects.

FINANCIAL
MATTERS

Ratify Payment of Claims: Ms. McFarland reviewed expenditures with the Board for the period June 1, 2023, through June 30, 2023, totaling \$343,605.57. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period June 1, 2023, through June 30, 2023, totaling \$343,605.57.

Unaudited Financial Statements and Cash Position Statement: Ms. McFarland reviewed with the Board the Unaudited Financial Statements for the period ending May 31, 2023, and the Cash Position Statement for the period ending June 30, 2023. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board accepted the

Unaudited Financial Statements for the period ending May 31, 2023, and the Cash Position Statement for the period ending June 30, 2023.

The Board discussed the importance of Wildland funds coming in more quickly this year. Currently, the District has higher expenditures than revenue due to Wildland reimbursements being received later than anticipated. Although the District can draw from reserves for awhile, a more sustainable solution is needed.

Approval of 2022 Audit: Mr. Cutler presented the 2022 Audited Financial Statements to the Board and answered questions. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board approved the 2022 Audited Financial Statements as presented.

LEGAL
MATTERS

Attorney's Report: Ms. Powell reviewed the written Attorney's Report with the Board and answered questions.

Chief Olme advised the Board that the District will need to purchase a new Timberwolf engine within the next two years; however, due to apparatus build times, the engine order would need to be placed now in order to receive the truck in 2025. Attorney Powell advised that the current supply chain issues and long build times for apparatus are creating conflicts with TABOR's prohibitions on multiple fiscal year financial obligations. She suggested some options for resolving this issue with Rosenbauer. Attorney Powell and Chief Olme will work together to contact Rosenbauer.

Ms. Powell noted she will not be attending the August Regular Board Meeting and Dino Ross will be attending in her place.

COMMUNITY
MATTERS

There were no Community Matters to bring before the Board.

OTHER

There were no Other Business to come before the

BUSINESS

Board.

ADJOURNMENT

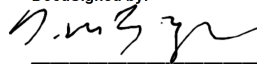
There being no further business to come before the Board, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the meeting was adjourned at 7:30 P.M.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE JULY 12, 2023, REGULAR MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

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Tim Zingler

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Jeff Streeter

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Maria Mitchell

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Cory Kritzmire