

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD
November 13, 2024

A Regular meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 13th day of November 2024, at 6:00 P.M., at Fire Station No. 2, 21455 Highway 285, Fairplay, CO and via Zoom video.

ATTENDANCE

Directors in Attendance Were:

Tim Zingler, President (Via Videoconference)
Jeff Streeter, Vice President (Via Videoconference)
Maria Mitchell, Treasurer (Via Videoconference)
Cory Kritzmire, Secretary (Via Videoconference)

Also in Attendance Were:

Chief Olme; North-West Fire Protection District
Captains - John Waddick, Nik Varma; North-West Fire Protection District
Engineers - Kevin Essary, Greg Dumas; North-West Fire Protection District
Firefighters - Charlyn Smith, Tom Nolan; North-West Fire Protection District
Tiffany Skoglund, Wendy McFarland; Pinnacle Consulting Group, Inc (Via Videoconference)
Emily Powell, Esq., Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, PC (Via Videoconference)
Public - Chief Cook; Hartsel Fire Protection District

Chairman Zingler declared that a quorum of the Board was present, with four of four members in attendance. There is one vacancy on the Board.

ADMINISTRATIVE MATTERS Call to Order: Chairman Zingler called the meeting to order at 6:07 P.M.

Approval of Agenda: The Board considered the approval of the agenda. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Streeter, and upon vote, unanimously

carried, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Zingler inquired whether there were any potential conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Minutes: The Board reviewed the minutes of the October 16, 2024, Regular Board meeting. Following review and discussion, upon motion duly made by Director Streeter, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board approved the minutes of the October 16, 2024, Regular Board meeting, as presented.

Public Comment: There were no Public Comments to come before the Board.

Directors' Items: There were no Directors' Items to come before the Board.

EXECUTIVE
SESSION

Director Streeter made a motion to go into executive session pursuant to C.R.S. § 24-6-402(4)(b) and (e) to receive advice of legal counsel and discuss matters subject to negotiation related to the Collective Bargaining Agreement with the Union. Director Kritzmire seconded the motion; motion carried unanimously. The Board went into executive session at 6:16 p.m.

Attorney Powell stated for the record that the executive session constitutes privileged attorney-client communications and will not be recorded.

Present at the executive session were Directors Tim Zingler, Jeff Streeter, Maria Mitchell, and Cory Kritzmire; District Legal Counsel, Emily Powell and Dino Ross; District Manager, Tiffany Skoglund; and District Accounting Manager, Wendy McFarland.

The Board came out of executive session at 7:09 p.m. No decisions or actions were taken in the executive session. Attorney Ross left the meeting at this time.

DEPARTMENT

Chief's Report: Chief Olme reviewed her written

MATTERS

report with the Board detailing October activity, noting there were a total of 59 calls in October: 2 Fires (1 Wildland and 1 vehicle), 26 Medicals, 10 Vehicle Accidents (3 with injuries) and 21 "Other" calls.

Operations/Personnel Matters: Chief Olme's report noted that the District's responses to short-term rentals account for 11.9% of its total responses for October, and there was a total of 621 calls for 2024 to date.

Vehicles/Equipment Status: Captain Varma reported that all first-out Vehicles are in service. Engine 41 is having some power steering issues. Engine 42's oil and coolant leaks have resolved. There are still minor issues, but it is operational at this time. The white Tender will need chains or better tires for the winter weather because it is rear wheel drive. Tender 422 is still in service and will be on the docket to get repaired. Engine 426 has a check engine light on, and it has been determined to be an emissions issue and should be a minor repair. The ladder engine is still out of service. Tender 43 is still experiencing problems and might not be worth the funds needed to repair it.

Station Nos. 1 and 2/Facilities: Chief Olme had nothing to report on the Stations or Facilities this month.

Grant Funds: Chief Olme had nothing to report on Grant Funds this month.

HazMat: Chief Olme had nothing to report on Hazmat this month.

Fire Prevention/Public Education: Chief Olme reported that the monthly school Risk Watch program is ongoing.

Training: Chief Olme reported that Lieutenants Streeter and Teuton are currently in the Public Safety Leadership Development Program and will complete it next month. The goal is to send two staff members per year to this program, which approximately fifty percent of the staff has already completed.

Chief Olme reported seven staff members and the Chief attended The Fire Leadership Challenge held October 21st - 25th in Keystone.

Wildland: Firefighter Smith reported she has been working closely with Chief Olme to resubmit the final invoices with the changes requested from the State.

Capital Improvement Plan: No updates.

Strategic Plan: No updates.

Local #5227 Contract: The Board authorized Chief Olme to move forward with providing the redline copy of the draft Collective Bargaining Agreement to the Union for review.

Hartsel/NWFPD Conversation: Chief Olme advised the Board that discussions were being had concerning the possible unification of Hartsel Fire Protection District and North West Fire Protection District. The conversations are in the early stages, but a unification could have a substantial positive impact on the community. The Board discussed, and Attorney Powell answered questions concerning fire district unifications. The Board decided to discuss this in more detail later when there is more clarification on the process and pros and cons.

FINANCIAL
MATTERS

Discussion and Approval of 2024 Auditor Engagement: Ms. McFarland discussed with the Board engaging John Culter & Associates to perform the 2024 audit for the District and answered questions. Following review and discussion, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board approved engaging John Cutler & Associates to perform the 2024 audit.

Ratify Payment of Claims: Ms. McFarland reviewed expenditures with the Board for the period October 1, 2024, through October 31, 2024, totaling \$381,105.64. Following review and discussion, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period October 1, 2024, through October 31, 2024,

totaling \$381,105.64.

Review and Accept Unaudited Financial Statements for the period ending September 30, 2024, and Cash Position Statement for the period ending October 31, 2024: Ms. McFarland reviewed with the Board the Unaudited Financial Statements for the period ending September 30, 2024 and Cash Position Statement ending October 31, 2024 and answered questions. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board accepted the Unaudited Financials for the period ending September 30, 2024, and the Cash Position Statement for the period ending October 31, 2024.

2024
AMENDED
BUDGET HEARING

Ms. McFarland reported that notice of the 2024 Amended Budget Hearing was published on November 8, 2024, in The Park County Republican and Fairplay Flume, in accordance with state budget law. Upon a motion duly made by Director Mitchell, seconded by Director Kritzmire, and upon vote, unanimously carried, the 2024 Amended Budget Hearing was opened. Ms. McFarland reviewed the amended budget in detail and answered questions. Upon a motion duly made by Director Mitchell, seconded by Director Kritzmire, and upon vote, unanimously carried, the 2024 Amended Budget Hearing was closed.

Following review and discussion, upon a motion duly made by Director Mitchell, seconded by Director Kritzmire, and upon vote, unanimously carried, the Board approved the Resolution to Adopt the 2024 Amended Budget and appropriate funds for North-West Fire Protection District, and authorize such further actions of the officers and consultants as may be necessary to sign and submit related documents required to finalize the amended budget.

2025
BUDGET HEARING

Ms. McFarland reported that notice of the 2025 Budget Hearing was published on November 8, 2024, in The Park County Republican and Fairplay Flume, in accordance with state budget law. Upon a motion duly made by Director Kritzmire, seconded by Director Mitchell, and upon vote, unanimously carried, the 2025 Budget Hearing was opened. Ms. McFarland reviewed the

proposed budget in detail and answered questions. Upon a motion duly made by Director Kritzmire, seconded by Director Mitchell, and upon vote, unanimously carried, the 2025 Budget Hearing was closed.

Following review and discussion, upon a motion duly made by Director Mitchell, seconded by Director Kritzmire, and upon vote, unanimously carried, the Board approved the Resolution to Adopt the 2025 Budget and set the mill levies, and appropriate budgeted funds upon final certification of values being received by the County of Park on or before December 15, 2024, and to approve all other documents related to the 2025 Budget.

LEGAL MATTERS Attorney's Report: Attorney Powell reviewed the written Attorney's Report with the Board and answered questions.

COMMUNITY MATTERS There were no Community Matters to bring before the Board.

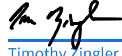
OTHER BUSINESS December Board Meeting: The Board discussed the December 11th Regular Board meeting. It was the consensus of the Board to cancel the December meeting and Ms. Skoglund was advised to move forward with cancellation.

ADJOURNMENT There being no further business to come before the Board, the meeting was adjourned at 8:08 P.M.

Respectfully submitted,

By: *Tiffany Skoglund*
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE NOVEMBER 13th, 2024, REGULAR MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:



Timothy Zingler (Feb 7, 2025 08:05 MST)

Tim Zingler



Jeff Streeter (Jan 31, 2025 04:27 MST)

Jeff Streeter



Maria Mitchell (Jan 11, 2025 15:38 MST)

Maria Mitchell



Cory Kritzmire (Feb 14, 2025 08:55 MST)

Cory Kritzmire

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.



Emily J Powell (Feb 14, 2025 10:20 MST)

Emily Powell, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. 25-6-402(4)(b) and (e).



Timothy Zingler (Feb 7, 2025 08:05 MST)

Tim Zingler, President