

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD
July 10, 2024

A Regular meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 10th day of July 2024, at 6:00 P.M., at Fire Station No. 2, 21455 Highway 285, Fairplay, CO and via Zoom video.

ATTENDANCE

Directors in Attendance Were:

Tim Zingler, President (Via Videoconference)
Jeff Streeter, Vice President (Via Videoconference)
Maria Mitchell, Treasurer (Via Videoconference)
Cory Kritzmire, Secretary (Via Videoconference)

Also, in Attendance Were:

Chief Olme, North-West Fire Protection District (Via Videoconference)
Tiffany Skoglund; Pinnacle Consulting Group, Inc (Via Videoconference)
Emily Powell, Esq.; Ireland Stapleton Pryor & Pascoe, PC (Via Videoconference)

Chairman Zingler declared that a quorum of the Board was present, with four of four members in attendance. There is one vacancy on the Board.

ADMINISTRATIVE MATTERS Call to Order: Chairman Zingler called the meeting to order at 6:01 P.M.

Approval of Agenda: The Board considered the approval of the agenda. Following review and discussion, upon motion duly made by Director Zingler, seconded by Director Mitchell, and upon vote, unanimously carried, the agenda was approved as amended to remove item I B as attendance was all online via Zoom.

Disclosure of Potential Conflicts of Interest: Chairman Zingler inquired whether there were any potential conflicts to disclose by Board members

present, which have not already been adequately disclosed. There were no potential conflicts to disclose by the Board members present.

Minutes: The Board reviewed the minutes of the June 12, 2024 regular Board meeting. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board approved the minutes of the June 12, 2024 Regular Board meeting, as presented.

Update on Designated Election Official for May 2025 Election: Ms. Skoglund gave an update to the Board regarding the Designated Election Official for the May 2025 Election, noting she is still waiting on Sue Blair to send her a final contract for DEO services to present to the Board.

Website: Ms. Skoglund presented the new website to the Board and will set up a meeting for Chief Olme and Captains to receive training for posting to the new website.

Public Comment: There were no Public Comments to come before the Board.

Directors' Items: Director Kritzmire reported that Almart will be donating the sausage again this year for the District's Festival in the Clouds Community Breakfast.

DEPARTMENT
MATTERS

Chief's Report: Chief Olme reviewed with the Board her written report detailing June activity, noting there were a total of 81 calls in June: 3 Fires (2 Wildland/Mutual Aid-District 6&7, 1 Misc.), 38 Medicals, 16 Vehicle Accidents (7 with injuries) and 24 "Other" calls.

Operations/Personnel Matters: Chief Olme reported that the District's responses to short-term rentals account for 7.4% of its total responses for June, and there was a total of 384 calls for 2024 to date.

Vehicles/Equipment Status: Chief Olme reported that she was able to find a mobile mechanic group out of Pueblo that is willing to travel to Fairplay and do

maintenance and minor repairs on the District's apparatus. The District currently has two engines in service; Short Red is out of Milan's shop and is now back in service. They are working on getting the wires replaced in the tender as soon as possible. All other fleet units with current issues are pending repair due to a lack of parts and service.

Station Nos. 1 and 2/Facilities: Chief Olme had nothing to report on the Stations this month.

Grant Funds: Chief Olme had nothing to report on Grant Funds this month.

HazMat: Chief Olme nothing to report on Hazmat this month.

Fire Prevention/Public Education: Chief Olme reported that Risk Watch is on hiatus for the summer and will resume once school is back in session. Fire Prevention Week is October 6-12, and the District's Open House will be held sometime this week with the date still TBD. Chief Olme reported that the Festival in the Clouds/Pancake Breakfast is on July 21, 2024, from 8:00-11:00 AM. The District will be providing the Pancake Breakfast as a way to give back to the community.

Training: Chief Olme reported that the District participated in the Wildfire Tabletop Exercise (TTX) on June 6th. Chief Olme noted that this was a county-wide training that also included individuals outside of the County. It was a great exercise and showed how well the County entities work together. This training also showed the need for a better evacuation plan within the County.

Chief Olme reported that the Public Safety Leadership Development Program at DU was held in July and Captain Varma and Lieutenant Fernandez attended the three-day retreat in Florissant and a two-day retreat at Denver University, noting this is a great training for newer officers. In the fall, two other officers will complete this training.

Chief Olme reported that the Fire Rescue International Training is August 13-16, which is the same week as the District Board meeting. Chief Olme

will be attending in Dallas. Discussion was had concerning keeping the August Board meeting agenda light and the possibility of another District Representative attending in Chief Olme's place.

Chief Olme reported that the Fire Leadership Challenge is October 21-25 in Keystone. Two officers will complete this training at the 2024 conference, and other new officers will attend for the first time this year.

Chief Olme reported that there will be an active shooter exercise on July 23 in coordination with South Park Ambulance District, Law Enforcement, Park County Communications, and other entities. This will be the first time this training has occurred since the new Sheriff took office.

Wildland: Chief Olme reported that E426 and the Type 6 were dispatched to the Oak Ridge Fire in Pueblo, Colorado on June 25th and returned on July 6th.

Upcoming Projects: Chief Olme reported on the following upcoming projects:

- **Capital Improvement and Strategic Plan:** Chief Olme reported that Chief Green is out with an injury, so these items are still a work in progress.
- **CWPP:** Chief Green and the District Wildland Coordinator are currently working on this.
- **Local #5227 Contract:** Chief Olme reported that this will be discussed with the Board after a meeting among the Chief, District Legal Counsel, and Director Zingler at the end of July.

Fee Schedule for Inspection Services: Chief Olme reported that the current fee schedule for inspection services has not been updated in over 10 years. The new proposed fee schedule is based on Summit County's current fees. These fees will need to be reviewed every other year moving forward. Following review and discussion, upon motion duly made by Director Streeter, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board approved the

2024 Fee Schedule for Inspection Services as presented.

Expenditure Requests: There were no Expenditure Requests to come before the Board.

FINANCIAL MATTERS

Ratify Payment of Claims: Ms. Skoglund reviewed expenditures with the Board for the period June 1, 2024, through June 30, 2024, totaling \$170,304.65. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Streeter and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period June 1, 2024, through June 30, 2024, totaling \$170,304.65.

Budget Vs. Actual and Cash Position Statement: Ms. Skoglund reviewed with the Board the Budget Vs Actual for the period ending May 31, 2024, and the Cash Position Statement for the period ending June 30, 2024. Following review and discussion, upon motion duly made by Director Streeter, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board accepted the Budget Vs Actual for the period ending May 31, 2024, and the Cash Position Statement for the period ending June 30, 2024.

LEGAL MATTERS

Attorney's Report: Attorney Powell reviewed the written Attorney's Report with the Board and answered questions. Attorney Powell advised the Board regarding Initiative 50 and potential Initiative 108, which are expected to appear on the November 6, 2024 statewide ballot.

COMMUNITY MATTERS

There were no Community Matters to bring before the Board.

OTHER BUSINESS

There was no Other Business to bring before the Board.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:05 P.M.

Respectfully submitted,

DocuSigned by:
By: Kieyesia Conaway
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Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE JULY 10, 2024, REGULAR MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

DocuSigned by:
[Signature]
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Tim Ziegler

Signed by:
[Signature]
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Jeff Streeter

DocuSigned by:
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Maria Mitchell

Signed by:
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Cory Ritzmire