

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD

APRIL 18, 2019

A special meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Thursday, the 18th day of April 2019, at 6:00 P.M., at the District's Fire Station No. 2, 21455 Highway 285, Fairplay, Colorado.

ATTENDANCE

Directors in Attendance Were:

Will Crago, President
Tom Nourse, Vice President
Kim Castellano, Secretary
Tim Zingler, Director

Directors Absent Were:

Maria Mitchell, Treasurer (excused)

Also in Attendance Were:

Chief Kristy Olme; North-West Fire Protection District
Kammy Tinney and Teresa Adler; Pinnacle Consulting Group, Inc. (via teleconference)

Chairman Crago called the meeting to order at 6:00 P.M.

Following discussion, upon motion duly made by Director Nourse, seconded by Director Zingler and, upon vote, unanimously carried, the absence of Director Mitchell was excused.

Chairman Crago declared that a quorum of the Board was present, with four of five members in attendance.

ADMINISTRATIVE MATTERS

Agenda: Chief Olme distributed for the Board's review and approval a proposed agenda for the special meeting. Following review and discussion,

upon motion duly made by Director Nourse, seconded by Director Zingler and, upon vote, unanimously carried, the agenda was approved, as amended to include additional items from Chief Olme under Other Business.

Disclosure of Potential Conflicts of Interest: Chairman Crago inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no potential conflicts to disclose by Board members present.

Community Comments: There were no members of the public in attendance.

Directors' Items: There were no Directors' Items brought before the Board.

FINANCIAL
MATTERS

2019 Lease Payment to Tax-Exempt Leasing: Ms. Tinney reported on discussions with Tax-Exempt Leasing and Chief Olme following the Board's April 10, 2019 regular meeting, and Ms. Adler reviewed the status of the ongoing investigation by the fraud division at 1st Bank. Following discussion, upon motion duly made by Director Zingler, seconded by Director Nourse and, upon vote, unanimously carried, the Board approved the 2019 lease payment to Tax-Exempt Leasing.

COMMUNITY
MATTERS

There were no community matters brought before the Board.

OTHER
BUSINESS

November 2018 Election Expense: Chief Olme presented to the Board an invoice from Park County in the amount of \$5,167.50 for conducting the November 2018 coordinated election. Following review and discussion, upon motion duly made by Director Castellano, seconded by Director Nourse and, upon vote, unanimously carried, the Board approved payment of the invoice from Park County in the amount of \$5,167.50 for conducting the November 2018 coordinated election.

Command Vehicle Purchase. Chief Olme reported that the District has the opportunity to purchase a command vehicle from Stevinson Chevrolet for approximately \$40,000, which is included in the 2019 Budget. Should the Board approve the purchase, Chief Olme can make arrangements to pick up the vehicle next week. Following discussion, upon motion duly made by Director Zingler, seconded by Director Nourse and, upon vote, unanimously carried, the Board approved the purchase of the command vehicle for approximately \$40,000.

Wildland Season Staffing. Chief Olme requested the addition of three, part-time personnel for the wildland season from May 1st through October 1st. Chief Olme further requested that the District provide health insurance for these individuals at a total cost of approximately \$1,600 per month. Chief Olme expects that the cost of health insurance for these part-time employees will be covered by the wildland response revenue. Following review and discussion, upon motion duly made by Director Castellano, seconded by Director Nourse and, upon vote, unanimously carried, the Board approved the addition of three part-time personnel for the wildland season from May 1st through October 1st, including the provision of health insurance to the newly hired personnel.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Zingler, seconded by Director Castellano and, upon vote, unanimously carried, the meeting was adjourned at 6:16 P.M.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL
MINUTES OF THE APRIL 18, 2019 SPECIAL MEETING OF
THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

Will Crago

Tom Nourse

Maria Mitchell

Kim Castellano

Tim Zingler