

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD

March 26, 2020

A special meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Thursday, the 26th day of March 2020, at 5:00 P.M., via teleconference.

ATTENDANCE

Directors in Attendance Were:

Tim Zingler, President
Kim Castellano, Secretary
Cory Kritzmire, Director

Directors Absent, but Excused Were:

Tom Nourse, Vice President
Maria Mitchell, Treasurer

Also in Attendance Were:

Chief Kristy Olme; North-West Fire Protection District
Kammy Tinney; Pinnacle Consulting Group, Inc.
Emily Powell, Esq.; Ireland, Stapleton, Pryor & Pascoe, P.C.

Chairman Zingler called the meeting to order at 5:02 P.M.

Chairman Zingler declared that a quorum of the Board was present, with three of five members in attendance.

ADMINISTRATIVE
MATTERS

Agenda: Chief Olme distributed for the Board's review and approval a proposed agenda for the special meeting. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Castellano and, upon vote, unanimously carried, the agenda was approved, as presented.

Disclosure of Potential Conflicts of Interest:
Chairman Zingler inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no potential conflicts to disclose by Board members present.

Review and Consider Adoption of Resolution 2020-03-02 Establishing Electronic Board Policy During COVID-19 Pandemic: Attorney Powell reviewed with the Board Resolution 2020-03-02 Establishing Electronic Board Policy During COVID-19 Pandemic, noting that meetings via teleconference may at times be cumbersome but that most governmental entities are finding them necessary during this time in order to protect the health and safety of District personnel and the public. Attorney Powell further noted that public comment is not required to be included as part of the regular meeting agenda, and many Boards are choosing to consider strict business matters only during the period that electronic Board meetings are in effect. Following review and discussion, upon motion duly made by Director Castellano, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board adopted Resolution 2020-03-02 Establishing Electronic Board Policy During COVID-19 Pandemic.

Review and Consider Renewal of Declaration of Local Disaster Emergency enacted by Fire Chief Olme on March 25, 2020: Chief Olme reviewed with the Board the Declaration of Local Disaster Emergency that she issued on March 25, 2020. The Declaration must be renewed by the Board within seven days or it will expire. Chief Olme reported that South Park Ambulance District declared a local disaster emergency, and the District shares overlapping boundaries with South Park Ambulance District. Chief Olme reported that there is one confirmed case of COVID-19 in Park County and call volume remains manageable at this time. Following review and discussion, upon motion duly made by Director Zingler, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board approved the renewal of the Declaration of Local Disaster Emergency.

OTHER
BUSINESS

There was no other business brought before the Board.

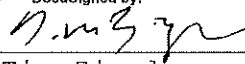
ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Castellano, seconded by Director Kritzmire and, upon vote, unanimously carried, the meeting was adjourned at 5:18 P.M.

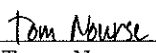
Respectfully submitted,

By: _____
Secretary for the Meeting

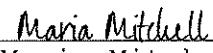
THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE MARCH 26, 2020 SPECIAL MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

DocuSigned by:


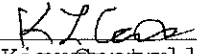
Tim Miller

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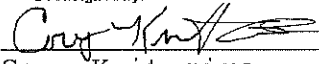
Tom Morse

DocuSigned by:


Maria Mitchell

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Kim Castellano

DocuSigned by:


Cory Kritzmire

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF TRUSTEES OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
VOLUNTEER FIREFIGHTER PENSION FUND HELD
DECEMBER 4, 2019

A special meeting of the Board of Trustees of the North-West Fire Protection District Volunteer Firefighter Pension Fund (referred to hereafter as the "Board") was convened on Wednesday, the 4th day of December 2019, at 5:45 P.M., at North-West Fire Station No. 2, 21455 Highway 285, Fairplay, Colorado.

ATTENDANCE

Trustees in Attendance Were:

David Aceto, President/Chairman
Maria Mitchell, Treasurer
Tom Nourse, Secretary
Kim McDonald, Trustee
Kim Castellano, Trustee

Trustees Absent, but Excused Were:

Tim Zingler, Trustee

Also in Attendance Were:

Chief Kristy Olme; North-West Fire Protection District
Kammy Tinney and Teresa Adler; Pinnacle Consulting
Group, Inc. (via teleconference)
Emily Powell, Esq.; Ireland, Stapleton, Pryor & Pascoe,
P.C.
Cory Kritzmire, Alma Resident and Kyle Gilmore,
Fairplay Resident

Chairman Aceto called the meeting to order at 5:48 P.M.

Following discussion, upon motion duly made by Trustee Nourse, seconded by Trustee Mitchell and, upon vote, unanimously carried, the absence of Trustee Zingler was excused.

Chairman Aceto declared that a quorum of the Board is present, with five of seven members in attendance. There is one vacancy on the Board.

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ADMINISTRATIVE MATTERS

Agenda: Chief Olme distributed for the Board's review and approval a proposed agenda for the special meeting. Following review and discussion, upon motion duly made by Trustee McDonald, seconded by Trustee Mitchell and, upon vote, unanimously carried, the agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the August 14, 2019 regular meeting. Following review and discussion, upon motion duly made by Trustee Aceto, seconded by Trustee Nourse and, upon vote, unanimously carried, the Board approved the minutes of the August 14, 2019 regular meeting, as presented.

Appointment of Officers: Ms. Tinney suggested that the Board consider appointing officers since the office of Vice President is vacant. Following review and discussion, upon motion duly made by Trustee Castellano, seconded by Trustee Mitchell and, upon vote, unanimously carried, the Board appointed Director Zingler to the office of Vice President, pending Trustee Zingler's acceptance of the appointment.

FINANCIAL MATTERS

Budget to Actual Report, and FPPA 3rd Quarter 2019 Allocation Report: Ms. Adler reviewed with the Board the Budget to Actual report for the period ending September 30, 2019, including the FPPA 3rd Quarter 2019 Allocation Report and draft 2020 Budget.

Following review and discussion, upon motion duly made by Trustee Castellano, seconded by Trustee Nourse and, upon vote, unanimously carried, the Board accepted the Budget to Actual report for the period ending September 30, 2019, including the FPPA 3rd Quarter 2019 Allocation Report.

Status of District Board Consideration of Increase to Benefit Amounts to Retirees and Beneficiaries: Ms. Adler reported that a 3% increase to the District's contribution to the Volunteer Pension Fund and a corresponding 3% increase to the volunteer retirement pension benefit amount is included with the District's 2020 draft budget for District Board consideration. Attorney Powell noted that the Volunteer Firefighter

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Pension Act requires that the Volunteer Pension Fund be actuarially sound in order to increase the benefit amount and discussed with the Board obtaining an actuarial report evaluating the increased benefit option. Ms. Adler noted that she was not aware of the requirement to obtain an actuarial report and has not experienced a challenge with increasing the benefit amount for other volunteer pension funds. Attorney Powell suggested that the Board can contact FPPA to discuss or can approve the increase and submit to FPPA and wait for a response. Director Nourse recommended that the Board approves and submits the request and waits for a response. This matter will be considered by the District's Board of Directors during discussion of the 2020 budget.

LEGAL MATTERS

There were no legal matters brought for consideration by the Board.

OTHER BUSINESS

There was no other business brought for consideration by the Board.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Trustee Nourse, seconded by Trustee McDonald and, upon vote, unanimously carried, the special meeting of the North-West Fire Protection District Volunteer Firefighter Pension Fund Board of Trustees was adjourned at 6:11 P.M.

Respectfully submitted,

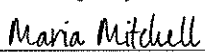
By: 

Secretary for the Meeting

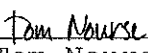
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THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE DECEMBER 4, 2019 SPECIAL MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT VOLUNTEER FIREFIGHTER PENSION FUND BOARD OF TRUSTEES, BY THE TRUSTEES SIGNING BELOW:

David Aceto

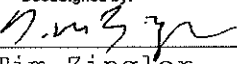
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Maria Mitchell

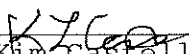
DocuSigned by:


Tom Nourse

Kim McDonald

DocuSigned by:


Tim Ziegler

DocuSigned by:


Kim Castellano