

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD
February 9, 2022

A regular meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 9th day of February 2022, at 6:00 P.M., at North-West Fire Protection District Station No. 2, 21455 Highway 285, Fairplay, Colorado, and via teleconference.

ATTENDANCE

Directors in Attendance Were:

Tim Zingler, President/Chairman
Maria Mitchell, Treasurer
Cory Kritzmire, Secretary
Jeff Streeter, Director (via teleconference)

Also in Attendance Were:

Kristy Olme, Fire Chief; North-West Fire Protection District
Kammy Tinney; Pinnacle Consulting Group, Inc. (via teleconference)
Emily Powell, Esq.; Ireland, Stapleton, Pryor & Pascoe, P.C. (via teleconference)

Chairman Zingler called the meeting to order at 6:03 P.M.

Chairman Zingler declared that a quorum of the Board was present, with three of four members in attendance when the meeting was called to order. Director Mitchell joined the meeting at 6:15 p.m., resulting in four of four members in attendance. There is one vacancy on the Board.

ADMINISTRATIVE MATTERS

Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Streeter and, upon vote, unanimously carried, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest:
Chairman Zingler inquired whether there were any potential conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no potential conflicts to disclose by Board members present.

QUARTERLY
PERFORMANCE
REVIEW OF FIRE
CHIEF

Executive Session: Pursuant to § 24-6-402(4)(f) of the Colorado Revised Statutes (C.R.S.), Director Zingler moved that this regular public meeting of the Board of the North-West Fire Protection District adjourn and, upon an affirmative vote of at least two-thirds of the quorum present, that the Board reconvene in Executive Session to discuss personnel matters to include the quarterly review, evaluation and discussion regarding the performance of the Fire Chief. Director Kritzmire seconded the motion. The vote carried unanimously. Chief Olme, Ms. Tinney, and Attorney Powell were invited to attend the Executive Session.

The Board went into Executive Session at 6:08 P.M

The Board did not engage in substantial discussion of any matter not enumerated in § 24-6-402(4)(f), C.R.S. The Board did not adopt any proposed policy, position, resolution, rule, regulation or formal action. The Executive Session was adjourned at 6:40 P.M. on a motion by Director Mitchell, seconded by Director Streeter, and passed by the affirmative vote of all members.

ADMINISTRATIVE
MATTERS
CONTINUED

Minutes: The Board reviewed the minutes of the January 12, 2022 regular meeting. Following review and discussion, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board approved the minutes of the January 12, 2022 regular meeting.

Update from DEO Regarding the May 2022 Regular Election: Ms. Tinney, in her capacity as Designated Election Official, reported that the Call for Nominations was published in The Flume on February 4, 2022 and posted to the District's website. The deadline to receive Self-Nomination and Acceptance forms is Friday, February 25, 2022. If there are not more candidates for Director than positions to be

filled as of the close of business March 1, 2022, the election will be cancelled, and the candidates deemed elected by acclamation.

Public Comment: There were no members of the public present at the meeting.

Directors' Items: Tim Zingler was pleased to be available for this evening's Badge and Pinning Ceremony held prior to the Board meeting.

DEPARTMENT/
PERSONNEL
MATTERS

Chief's Report: Chief Olme reviewed with the Board the written report detailing January activity, noting there were a total of 75 calls in January. Two Fires, 34 Medicals, 20 Vehicle accidents (three with Injuries) and 19 "Other" calls. Chief Staff continue to track responses to short-term rental properties requiring additional resources.

Operations/Personnel Matters: Chief Olme reported that there are currently three full time Firefighter positions open. She is working to identify three additional drivers to add to the District's current three drivers via a promotional process. Chief Staff recently invited four Red Rocks Community College Fire Science graduates to participate in a ride along with crews and to consider applying for open positions with the District.

Vehicles/Equipment Status. Chief Olme reported that all front-line response vehicles are in service. Firefighter Horak is catching up on maintenance items and will provide a list of needed maintenance items for Chief's review.

Chief Olme reported that a claim was filed with the District's insurer for wind damage to the doors on the first out engine.

There was discussion regarding delaying the purchase of extrication equipment to the end of first quarter, with payment due in May/June.

Station Nos. 1 and 2/Facilities. Chief Olme reported that both Stations are in good shape and the generator at Station 2 has served the District well during power outages.

Grant Funds. Chief Olme reported that the AFG and Colorado Firefighter Safety and Disease Prevention Grant applications remain pending. Chief Olme also reported that the application for the SAFER grant was submitted last Friday for three full time firefighters.

HazMat. Chief Olme reported that she is still working on the best option for maintaining the HazMat response vehicle depending on team interest in Hazmat Tech School.

Fire Prevention/Public Education. There was no new information to report.

Training. Chief Olme reported that Driver/Operator and Engineer training, Presilience and Company Development training took place in January.

Wildland. Chief Olme reported that payment for three wildland deployment invoices remain pending from the State, and she expects to receive payment within the week.

Inspections. There was no new information to report.

Upcoming Projects. Chief Olme reported that discussions around Wildland Urban Interface are gaining ground at the County level, and she will be testifying before the Colorado Legislature later this month regarding proposed funding at the State level.

Chief reported that the County Wildfire Protection Plan (CWPP) process has begun with a goal to complete in the second quarter.

Chief Olme reported that the Strategic Plan and Capital Improvement Plan are in the works.

Chief Olme reported that she will work with Ms. Adler and Ms. Tinney to prepare information for Board consideration of a proposed mill levy increase at a future election.

FINANCIAL
MATTERS

Ratify Payment of Claims: Ms. Tinney reviewed expenditures with the Board for the period January 1, 2022 through February 8, 2022, totaling \$149,390.45.

Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period January 1, 2022 through February 8, 2022 totaling \$149,390.45.

Unaudited Financial Statements, Cash Position Statement: Ms. Tinney reviewed with the Board the Budget to Actual report for the period ending December 31, 2021, and the Cash Position Statement for the period ending February 8, 2022. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board accepted the Budget to Actual report for the period ending December 31, 2021, and the Cash Position Statement for the period ending February 8, 2022.

LEGAL
MATTERS

Attorneys' Report: Attorney Powell reviewed the written Attorneys' Report and 2021 Retainer Analysis with the Board. Attorney Powell noted an 11% savings to the District in 2021 but would prefer to see the District realizing closer to a 20% savings and may recommend a decrease to the retainer in 2023 if the District's savings under the retainer remains low in 2022.

2022 Legislative Update: Attorney Powell noted that legislation is moving slower than normal this year in large part due to COVID, and reviewed several bills introduced in the 2022 Colorado legislative session that, if passed, may impact the District.

COMMUNITY
MATTERS

There were no Community Matters brought before the Board.

OTHER BUSINESS

There was no Other Business to come before the Board.

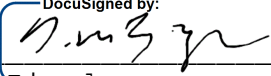
ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the meeting was adjourned at 7:32 P.M.

Respectfully submitted,

By: _____
Secretary for the Meeting

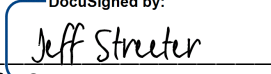
THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE FEBRUARY 9, 2022 REGULAR MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

DocuSigned by:


Tim Zingales

Maria Mitchell
DocuSigned by:


Cory Kritzman

DocuSigned by:


Jeff Streeter