

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD
July 13, 2022

A regular meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 13th day of July, 2022, at 6:00 P.M., at North-West Fire Protection District Station No. 2, 21455 Highway 285, Fairplay, Colorado and via Zoom video and audio conference.

ATTENDANCE

Directors in Attendance Were (via videoconference):

Tim Zingler, President/Chairman
Jeff Streeter, Vice President
Maria Mitchell, Treasurer
Cory Kritzmire, Secretary
David Rial, Director

Also in Attendance Were (via videoconference):

Kristy Olme, Fire Chief; North-West Fire Protection District
Kammy Tinney and Kieyesia Conaway; Pinnacle Consulting Group, Inc.
Emily Powell, Esq.; Ireland, Stapleton, Pryor & Pascoe, PC

Chairman Zingler called the meeting to order at 6:05 P.M.

Chairman Zingler declared that a quorum of the Board was present, with five of five members in attendance.

ADMINISTRATIVE MATTERS

Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Rial and, upon vote, unanimously carried, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Zingler inquired whether there were any potential conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no potential conflicts to disclose by Board members present.

Minutes: The Board reviewed the minutes of the June 8, 2022 regular meeting. Following review and discussion, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board approved the minutes of the June 8, 2022 regular meeting.

Public Comment: There were no members of the public in attendance.

Directors' Items: There were no Director's Items to be presented.

DEPARTMENT/
PERSONNEL
MATTERS

Chief's Report: Chief Olme reviewed with the Board the written report detailing June activity, noting there were a total of 62 calls in June; Three Fire, 31 Medicals, Seven Vehicle accidents (one with injuries), and 21 "Other" calls.

Operations/Personnel Matters: Chief Olme reported that there are three open seasonal firefighter positions, and one open full time firefighter position. The District has received seven applications and interviews are scheduled for the week of July 18th.

Vehicles/Equipment Status. Chief Olme reported that the Tender needed work on its suspension and to have all six tires replaced following the last wildland deployment. All other vehicles are current on routine maintenance and are in service.

Station Nos. 1 and 2/Facilities. Chief Olme reported that the septic system for Station No.1 is due for maintenance work in September.

Grant Funds. Chief Olme reported that the District's applications remain pending for funds through AFG, the Colorado Firefighter Safety and Disease Prevention Grant, and the SAFER Grant.

HazMat. Chief Olme provided an update on discussions with Chief Mulligan, Fire Chief of Platte Canyon Fire Protection District ("Platte Canyon"), regarding relocation of the HazMat vehicle and transfer of the District's representation of the South Central Region HazMat response to Platte Canyon. Chief Olme believes this transfer will go forward and she will have more information to report at the August Board meeting.

Fire Prevention/Public Education. Chief Olme reported that preparations are underway to host a pancake breakfast as part of the annual Festival in the Clouds this weekend and invited all Board members to attend. Chief Staff is also preparing for the Park County Fair and Burro Days, all scheduled in July.

Training. Chief Olme reported that the District's regular company trainings are ongoing.

Chief Olme also reported that discussions continue regarding the donation of land adjacent to Station No. 2 for a training facility.

Wildland. Chief Olme reported that Tender 41 returned from a 14 day deployment to New Mexico and Engine 426 returned from a 14 day deployment to Monte Vista.

Inspections. Chief Olme reported that coordination of short-term rental property inspections with the Town of Fairplay is going well.

Upcoming Projects. Chief Olme noted no new information to report on the status of ongoing projects since the regular meeting in June.

FINANCIAL
MATTERS

Ratify Payment of Claims: Ms. Tinney reviewed expenditures with the Board for the period June 4, 2022 through June 30, 2022, totaling \$199,956.07. Following review and discussion, upon motion duly made by Director Streeter, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board accepted the payment of claims for the period June 4, 2022 through June 30, 2022, totaling \$199,956.07.

Budget to Actual and Cash Position Statement: Ms. Tinney reviewed with the Board the Budget to Actual report for the period ending May 31, 2022, and the Cash Position Statement for the period ending June 30, 2022. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board accepted the Budget to Actual report for the period ending May 31, 2022, and the Cash Position Statement for the period ending June 30, 2022.

Future Operating and Capital Funding Needs: Ms. Tinney and Chief Olme provided a summary of activity since the regular meeting in June, including the status of preparation of a citizen survey and cover letter regarding the District's future operating and capital funding needs. Ms. Tinney and Chief Olme will work to have the survey distributed the week of July 25th. Attorney Powell reviewed with the Board a draft notice to the Park County Clerk and Recorder indicating that the District may participate in the November 2022 Coordinated Election but has not yet made a determination or taken any formal action to that effect. Attorney Powell also reviewed the timeline for the Board to make a final decision on whether or not to include an issue on the November ballot.

Following discussion, it was the consensus of the Board to have staff finalize and submit the notice to the Park County Clerk and Recorder as presented, and to schedule a special meeting for August 24, 2022.

2023 Budget Process: Ms. Tinney provided an overview of the 2023 budget process.

LEGAL
MATTERS

Attorneys' Report: Attorney Powell reviewed with the Board the written Attorneys' Report, including an overview of the FAMLI Act which goes into effect January 1, 2023. Further discussion regarding the District's participation in the FAMLI Act program will be included on the August agenda.

COMMUNITY MATTERS

There were no Community Matters brought before the Board.

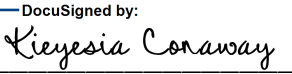
OTHER BUSINESS

There was no other business brought before the Board.

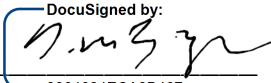
ADJOURNMENT


There being no further business to come before the Board, upon motion duly made by Director Streeter, seconded by Director Kritzmire and, upon vote, unanimously carried, the meeting was adjourned at 7:39 P.M.

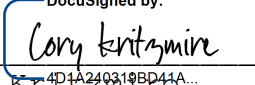
Respectfully submitted,


By: 
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE JULY 13, 2022 REGULAR MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:


Tim Zingler


Jeff Streeter

Maria Mitchell

Cory Kritzmire


David Rial