

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD
September 7, 2022

A Special meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 7th day of September, 2022, at 6:00 P.M., at North-West Fire Protection District Station No. 2, 21455 Highway 285, Fairplay, Colorado and via Zoom video and audio conference.

ATTENDANCE

Directors in Attendance Were:

Jeff Streeter, Vice President/Acting Chairman (via videoconference)
Maria Mitchell, Treasurer (via videoconference)
Cory Kritzmire, Secretary
David Rial, Director

Directors Absent and Excused Were:

Tim Zingler, President

Also in Attendance Were:

Kristy Olme, Fire Chief; North-West Fire Protection District
Kammy Tinney and Tiffany Skoglund; Pinnacle Consulting Group, Inc. (via videoconference)
Emily Powell, Esq.; Ireland, Stapleton, Pryor & Pascoe, PC (via videoconference)

Acting Chairman Streeter called the meeting to order at 6:04 P.M.

Acting Chairman Streeter declared that a quorum of the Board was present, with four of five members in attendance after Director Mitchell joined at 6:08 P.M.

ADMINISTRATIVE MATTERS Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Rial and, upon vote,

unanimously carried, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Acting Chairman Streeter inquired whether there were any potential conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no potential conflicts to disclose by Board members present.

Minutes: The Board reviewed the minutes of the August 10, 2022 regular meeting and the August 18, 2022 special meeting. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Rial and, upon vote, unanimously carried, the Board approved the minutes of the August 10, 2022 regular meeting and the August 18, 2022 special meeting.

Public Comment: There were no members of the public in attendance.

Directors' Items: There were no Director's Items to be presented.

DEPARTMENT
MATTERS

Chief's Report: Chief Olme reviewed with the Board the written report detailing August activity, noting there were a total of 62 calls in August; 1 Fire, 29 Medicals, 11 Vehicle Accidents (4 with injuries) and 21 "Other" calls.

Operations/Personnel Matters: Chief Olme reported that there are two open seasonal firefighter positions. The District is in the process of hiring for those positions.

Vehicles/Equipment Status: Chief Olme reported that all vehicles are in service, needing only routine maintenance. Rosenbauer, manufacturer of two of the District's Engines, has agreed to send technicians from Germany to Colorado to train local technicians in the state, including the District's technicians.

Station Nos. 1 and 2/Facilities: Chief Olme reported that the sewer clean out is complete and weed mitigation at both Stations is underway.

Grant Funds: Chief Olme reported that the District's applications remain pending for funds through the Assistance to Firefighters Grant for two sets of extrication equipment; the Colorado Firefighter Safety and Disease Prevention Grant; and the SAFER Grant for three full time firefighters. Notification of award or denial of funds is expected in September/October.

HazMat: Chief Olme had nothing to report on Hazmat this month.

Fire Prevention/Public Education: Chief Olme reported that preparations are underway for the District's Fire Prevention Week Open House scheduled for October 13th from 4:00-6:00 P.M. The District will also be hosting the bonfire for the High School Homecoming celebration.

Training: Chief Olme reported that the District is back to normal company trainings with new staff training being conducted with each shift. There is no new information to report on the Brennan land donation for the training building.

Wildland: Chief Olme reported that Tender 41 went on a six-week deployment to Mineral Wells, Texas with a crew swap and returned September 2nd. Engine 426 went on a five-week deployment to Greenville, Texas with a crew swap and returned September 2nd as well.

Chief Olme reported that available apparatus and personnel are listed as available on the National Wildland Call-Out List.

Inspections: Chief Olme reported that discussions are ongoing with Charles Abbott Associates and the Town of Fairplay regarding third-party plan review and inspection services.

Upcoming Projects: Chief Olme reported that the potential implementation of a statewide Wildland Urban Interface Code is the subject of much conversation at the state level. Chief Olme also reported that a resident requested to add North-West Fire Protection District as a beneficiary of that resident's estate planning.

FINANCIAL
MATTERS

Ratify Payment of Claims: Ms. Tinney reviewed expenditures with the Board for the period August 1, 2022 through August 31, 2022, totaling \$353,126.38. Following review and discussion, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period August 1, 2022 through August 31, 2022, totaling \$353,126.38.

Budget to Actual Report and Cash Position Statement: Ms. Tinney reviewed with the Board the Budget to Actual report for the period ending July 31, 2022, and the Cash Position Statement for the period ending August 31, 2022. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Rial and, upon vote, unanimously carried, the Board accepted the Budget to Actual report for the period ending July 31, 2022, and the Cash Position Statement for the period ending August 31, 2022.

Status of 2023 Budget preparation process: Ms. Tinney reviewed the status of 2023 Budget preparation process with the Board.

LEGAL
MATTERS

Attorneys' Report: Attorney Powell reviewed the written Attorneys' Report with the Board.

Possible Ballot Issue Content for November 2022 Coordinated Election: Attorney Powell reviewed the possible ballot issue content for the November 2022 Coordinated Election with the Board.

Resolution Establishing Ballot Content: Attorney Powell reviewed with the Board the Resolution Establishing Ballot Content. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board adopted the Resolution Establishing Ballot Content.

Factual Summary Stating Arguments For and Against the Proposed Property Tax Increase: Attorney Powell reviewed with the Board the Factual Summary stating arguments for and against the ballot issue. Following

review and discussion, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board approved the Factual Summary Stating Arguments For and Against the Proposed Property Tax Increase.

Resolution of Advocacy Advocating Voter Approval of the Request for a Property Tax Increase: Attorney Powell reviewed with the Board the Resolution of Advocacy Advocating Voter Approval of the Request for a Property Tax Increase. Following review and discussion, upon motion duly made by Director Rial, seconded by Director Mitchell and, upon vote, unanimously carried, the Board adopted the Resolution of Advocacy.

COMMUNITY MATTERS

Chief Olme reported that crews will attend a spaghetti dinner with the school on September 24th.

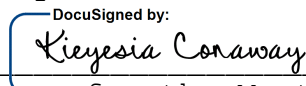
OTHER BUSINESS

Ms. Tinney addressed the Board regarding notification of her departure from Pinnacle Consulting Group, Inc. and thanked the Board for the opportunity to have served the District since 2010.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Mitchell, seconded by Director Rial and, upon vote, unanimously carried, the meeting was adjourned at 6:51 P.M.

Respectfully submitted,

By: 
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE SEPTEMBER 7, 2022 SPECIAL MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

Tim Zingler
DocuSigned by:
Jeff Streeter

Jeff Streeter

Maria Mitchell
DocuSigned by:
Cory Kritzmare

Cory Kritzmare

DocuSigned by:
David Rial

David Rial