

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD
October 12, 2022

A Regular meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 12th day of October, 2022, at 6:00 P.M., at North-West Fire Protection District Station No. 2, 21455 Highway 285, Fairplay, Colorado and via Zoom video and audio conference.

ATTENDANCE

Directors in Attendance Were:

Tim Zingler, President
Jeff Streeter, Vice President (via video conference)
Cory Kritzmire, Secretary
David Rial, Director (via video conference)

Directors Absent and Excused Were:

Maria Mitchell, Treasurer

Also in Attendance Were:

Kristy Olme, Fire Chief; North-West Fire Protection District
Tiffany Skoglund, Wendy Mcfarland and Teresa Adler;
Pinnacle Consulting Group, Inc.
Kammy Tinney, Chad Walker and Kieyesia Conaway;
Pinnacle Consulting Group, Inc. (via videoconference)
Emily Powell, Esq.; Ireland Stapleton Pryor & Pascoe,
PC (via videoconference)

Chairman Zingler called the meeting to order at 6:01 P.M.

Upon motion duly made by Director Zingler, seconded by Director Kritzmire and, upon vote, unanimously carried, the absence of Director Mitchell was excused.

Chairman Zingler declared that a quorum of the Board was present, with four of five members in attendance.

ADMINISTRATIVE
MATTERS

Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Streeter and, upon vote, unanimously carried, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Zingler inquired whether there were any potential conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no potential conflicts to disclose by Board members present.

Minutes: The Board reviewed the minutes of the September 7, 2022, Special Board meeting. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Rial and, upon vote, unanimously carried, the Board approved the minutes of the September 7, 2022, Special Board meeting.

Update from DEO Regarding the November 2022 Coordinated Election: Ms. Tinney, in her capacity as Designated Election Official, reviewed with the Board a summary of elections activities to date for the November 8, 2022, Coordinated Election. The District's TABOR Notice was provided to the Park County Clerk and Recorder on September 26, 2022, and a list of property owners whose voter registration within Colorado could be verified was provided to the Park County Clerk and Recorder on September 30, 2022. Attorney Powell noted that the District received one "pro" comment in favor of the District's ballot initiative to be included with the TABOR Notice and no "con" comments were received.

Public Comment: There were no members of the public in attendance.

Directors' Items: There were no Director's Items to be presented.

DEPARTMENT
MATTERS

Chief's Report: Chief Olme reviewed with the Board the written report detailing September activity, noting there were a total of 65 calls in September; 39 Medicals, 8 Vehicle Accidents (2 with injuries)

and 18 "Other" calls.

Operations/Personnel Matters: Chief Olme reported that offers for two, full-time firefighter positions are under consideration for a start date in November, pending the results of the November election. Interviews are ongoing for seasonal firefighter positions in 2023.

Vehicles/Equipment Status: Chief Olme reported that one Tender that was dispatched to California is receiving needed repairs. All remaining vehicles are in service, requiring only routine maintenance.

Station Nos. 1 and 2/Facilities: Chief Olme reported that both stations are in the best shape they have been in since she began working with the District.

Grant Funds: Chief Olme reported that the District's applications remain pending for funds through the Assistance to Firefighters Grant for two sets of extrication equipment; the Colorado Firefighter Safety and Disease Prevention Grant; and the SAFER Grant for three full time firefighters.

HazMat: Chief Olme had nothing to report on Hazmat this month.

Fire Prevention/Public Education: Chief Olme reported that the District hosted the bonfire for the High School Homecoming celebration. Fire Prevention Week ends Friday and the District is hosting an open house on October 13th from 4:00-7:00 P.M. Chief Olme is expecting 150-200 people to attend.

Training: Chief Olme reported that the Colorado State Fire Chiefs Leadership Conference is next week in Keystone. Chief Olme along with all other female firefighters in the District will be attending, as Lori Moore Marrel will be presenting and requested that Chief Olme bring all of her female firefighters. Governor Polis will be in attendance. This will be the first time a Governor has been invited to attend the Leadership Conference.

Wildland: Chief Olme reported that the District has billed approximately \$600,000 for 2022 wildland response to date.

Inspections: Chief Olme had nothing to report on Inspections.

Upcoming Projects: Chief Olme had nothing to report on upcoming projects.

FINANCIAL
MATTERS

Ratify Payment of Claims: Ms. Alder reviewed expenditures with the Board for the period September 1, 2022 through September 30, 2022, totaling \$242,890.36. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Streeter and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period September 1, 2022 through September 30, 2022, totaling \$242,890.36.

Unaudited Financial Statements and Cash Position Statement: Ms. Adler reviewed with the Board the unaudited financial statements for the period ending August 31, 2022, and the Cash Position Statement for the period ending September 30, 2022. Following review and discussion, upon motion duly made by Director Streeter, seconded by Director Rial and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ending August 31, 2022, and the Cash Position Statement for the period ending September 30, 2022.

Review draft 2023 budget: Ms. Adler presented the draft 2023 Budget to the Board and answered questions.

Ratification of appointment of Budget Committee to prepare draft 2023 budget: Ms. Adler discussed the appointment of the Budget Committee to prepare the draft 2023 budget. Following review and discussion, upon motion duly made by Director Zingler, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board ratified the appointment of Pinnacle Consulting Group, Inc. and Chief Olme as the Budget Committee to prepare the draft 2023 budget.

2022 Audit: Ms. Adler presented the proposed engagement letter from John Cutler and Associates to perform the 2022 Audit and answered questions. Following review and discussion, upon motion duly

made by Director Kritzmire, seconded by Director Rial and, upon vote, unanimously carried, the Board approved John Cutler and Associates to perform the 2022 Audit.

LEGAL MATTERS

Attorneys' Report: Attorney Powell reviewed the written Attorneys' Report with the Board.

FAMLI Act: Attorney Powell reviewed with the Board the District's options to opt in or out of the FAMLI Act insurance program. Following discussion, the Board directed Attorney Powell to work with Attorney Ferguson to prepare the necessary documents for the District to opt out of the FAMLI program. The Board further directed that a public hearing be held at the November regular meeting to formally consider opting out of the FAMLI program.

COMMUNITY MATTERS

Chief Olme reported that the Colorado Democratic Party reserved the District's Community Room for this Sunday and Michael Bennett will be in attendance for the Democratic Party meet and greet. The Community Room is open for any political party to reserve.

OTHER BUSINESS

Rescheduling the November 9, 2022 Regular Meeting: The Board discussed rescheduling the November 9, 2022 regular meeting, and decided that there is no reason to reschedule it and the Regular meeting will be held on November 9, 2022 at 6:00 PM.

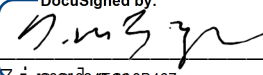
ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Kritzmire, seconded by Director Streeter and, upon vote, unanimously carried, the meeting was adjourned at 7:40 P.M.

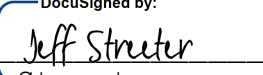
Respectfully submitted,

By: 
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE OCTOBER 12, 2022 REGULAR MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

DocuSigned by:


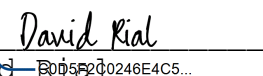
Tim Zinger [ID: 8866324E7A8B467...]

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Jeff Streuter [ID: 5D0A9201E61EC...]

Maria Mitchell
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Cory Kritzmare [ID: K421A2403185B41A]

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David Rial [ID: B0D5E2C0246E4C5...]