

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTH-WEST FIRE PROTECTION DISTRICT
HELD
January 24, 2024

A Special meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 24th day of January 2024, at 6:00 P.M., at Fire Station No. 2, 21455 Highway 285, Fairplay, CO and via Zoom video.

ATTENDANCE

Directors in Attendance Were:

Tim Zingler, President (Via Videoconference)
Maria Mitchell, Treasurer (Via Videoconference)
Cory Kritzmire, Secretary (Via Videoconference)

Directors Absent and Excused:

Jeff Streeter, Vice President

Also, in Attendance Were:

Chief Olme, North-West Fire Protection District
Tiffany Skoglund, Teresa Adler, and Wendy McFarland;
Pinnacle Consulting Group, Inc (Via Videoconference)
Emily Powell, Esq.; Ireland Stapleton Pryor & Pascoe,
PC (Via Videoconference)

Upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the absence of Director Streeter was excused.

Chairman Zingler declared that a quorum of the Board was present, with three of four members in attendance. There is one vacancy on the Board.

ADMINISTRATIVE MATTERS Call to Order: Chairman Zingler called the meeting to order at 6:02 P.M.

Approval of Agenda: The Board considered the approval of the agenda. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell, and upon vote, unanimously

carried, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Zingler inquired whether there were any potential conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no potential conflicts to disclose by the Board members present.

Minutes: The Board reviewed the minutes of the December 7, 2023, and December 13, 2023 Special Board meetings. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board approved the minutes of the December 7, 2023, and December 13, 2023 Special Board meeting, as presented.

Public Comment: There were no members of the public present to make comment.

Directors' Items: There were no Director Items to come before the Board.

DEPARTMENT
MATTERS

Chief's Report: Chief Olme reviewed with the Board her written report detailing December activity, noting there were a total of 72 calls in December: 1 Fire, 32 Medicals, 22 Vehicle Accidents (2 with injuries) and 17 "Other" calls.

Operations/Personnel Matters: Chief Olme reported that the District's responses to short-term rentals account for 23.6% of its total responses for December, and there was a total of 766 calls for 2023 to date.

Vehicles/Equipment Status: Chief Olme reported that Milan has one Tender and an Engine in his shop. He is currently waiting on parts and lights for the Tender and is completing basic repairs to the Engine. Chief Olme also reported that there was a change order made to the new Engine being built by Rosenbauer to increase the longevity of the Engine and overall safety. The updated Engine cost with additional add-ons of \$45,570 is now \$702,625. Following review and discussion, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon

vote, unanimously carried, the Board approved the additional costs/change order for the new Engine in the amount of \$45,570, for a total of \$702,625.00.

Station Nos. 1 and 2/Facilities: Chief Olme reported that Station No. 1 is seeing the most calls at this time. Chief Olme shared a text sent to her by a Captain regarding how fast the crew was able to respond to a recent call from Station No. 1, in which they arrived seven minutes faster than the ambulance.

Grant Funds: Chief Olme had nothing to report on Grant Funds this month.

HazMat: Chief Olme had nothing to report on Hazmat this month.

Fire Prevention/Public Education: Chief Olme reported that she is waiting for the detailed results from the 2023 Toy Drive, but that it had a very successful outcome. Chief Olme reported that the Risk Watch Program (Monthly Safety Program) has resumed for grades K-3.

Training: Chief Olme reported that the Wildland Urban Interface Conference (Reno) is March 26-28, 2024.

Wildland: Chief Olme reported that all wildland billing for 2023 has been completed, and payments have been received and processed. Prepping is now underway for the 2024 season.

Inspections: Chief Olme had no updates on the Charles Abbott fire inspections contract.

Upcoming Projects: Chief Olme had no updates on Upcoming Projects.

FINANCIAL
MATTERS

Ratify Payment of Claims: Ms. McFarland reviewed expenditures with the Board for the period November 1, 2023, through December 31, 2023, totaling \$565,654.96. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period November 1, 2023, through December 31, 2023, totaling \$565,654.96.

Unaudited Financial Statements and Cash Position Statement: Ms. McFarland reviewed with the Board the Unaudited Financial Statements for the period ending November 30, 2023, and the Cash Position Statement for the period ending December 31, 2023. Following review and discussion, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board accepted the Unaudited Financial Statements for the period ending November 30, 2023, and the Cash Position Statement for the period ending December 31, 2023.

Special District Backfill and Calculations: Ms. Powell discussed the current known status of the special district backfill payments and calculations provided by SB23B-001 and answered questions from the Board.

Revolving Line of Credit with Western Alliance Bank: Ms. Powell discussed the challenges with completing the documents required to approve the Revolving Line of Credit with Western Alliance Bank and noted that approval of the documents would be added to the next regular meeting agenda for Board consideration.

LEGAL MATTERS Attorney's Report: Ms. Powell reviewed the written Attorney's Report with the Board and answered questions.

Legislative Update: Ms. Powell noted that the Colorado Legislative Session has kicked off for the year. She reviewed three bills that are currently being discussed, noting that next month she will provide the first of the monthly legislative trackers to the Board.

OTHER BUSINESS There was no Other Business to bring before the Board.

ADJOURNMENT There being no further business to come before the Board, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the meeting was adjourned at

7:19 P.M.

Respectfully submitted,

DocuSigned by:
By: Kieyesia Conaway
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE JANUARY 24, 2024, SPECIAL MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

DocuSigned by:
[Signature]
TERRI CASPIER

DocuSigned by:
[Signature]
JEFF STREETER

DocuSigned by:
[Signature]
MARIA MITCHELL

DocuSigned by:
[Signature]
CORY KRITZMIRE